

Private Guard Full course

Date: _____ **Venue:** _____ **Instructor:** _____

<u>Day</u>	<u>Period 1</u>	<u>Period 2</u>	<u>Period 3</u>	<u>Period 4</u>
Day One	1 Introduction 1.1 Course overview 1.2 Competencies to be achieved 1.4 Objectives and aims 1.5 Introduction and legislation 1.6 Introduction to the security Industry 1.7 Health and Safety	2 Different types of security 2.1 3 Levels of physical security 2.2 Security equipment 3 Health and Safety (2 videos) 3.1 Responsibility 3.2 Threats 3.4 Protecting employees. 3.5 Evacuation 3.5 Safety drills 4 Fire Prevention (1 video) 4.1 3 main elements of fire 4.2 How fire spreads 4.3 Extinguishing fires 4.4 Common fire hazards 4.5 Action on discovery 4.6 Classes of fire	5 First Aid 5.1 Accident response 5.2 Emergency calls 5.3 Action at the scene 5.4 Finding a pulse 5.5 Managing shock 5.6 Bleeding 5.7 Choking 5.8 Identifying strokes 5.9 Accident reporting 5.10 Accident statistics Quiz on fire and Health & Safety 6 Communication skills 6.1 Communication problems 6.2 Handling difficult people 6.3 Conflict Management 6.4 Effective conflict management styles 7 Equality and Diversity	8 Information Security 8.1 Sensitive information 8.2 Breaches of security 8.3 The threats 8.4 Disposal of material 9 Cyber Security (1 video) 9.1 Wannacry attack 9.2 Passwords 9.23 Social Media

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Day Two	<p>10 Drug Awareness/People smuggling</p> <p>10.1 Types of drugs 10.2 Smuggling techniques 10.3 Other smuggling 10.4 Local case studies 10.5 Video</p> <p>11 Searches</p> <p>11.1 Personal searches 11.2 Searching vehicles. 11.3 Searching equipment. 11.4 Case studies 11.5 Diplomats 11.6 Actions</p>	<p>12 Terrorism – (3 videos)</p> <p>12.1 Global and local events 12.2 Terrorism characteristics</p> <p>13 Profiling</p> <p>13.1 Threats 13.2 Stereotyping 13.3 Current security measures 13.4 Questioning techniques 13.5 Body language</p>	<p>14 Dealing with emergencies (2 videos)</p> <p>14.1 Emergency classification 14.2 Response preparation 14.3 Guns 14.4 Video 14.5 Bombs and suspicious packages 14.6 Finding suspicious objects (5 C's) 14.7 Report writing 14.8 Calling 112</p> <p>15 Risk, Crisis and Disaster Management</p> <p>15.1 Natural and manmade disasters 15.2 Disaster planning 15.3 Case study x 2</p>	<p>16 Security Administration</p> <p>16.1 Documentation and records 16.2 Security breaches 16.3 Monitoring and control 16.4 Non-conformities</p> <p>17 Basic security procedures</p> <p>17.1 Duties and responsibilities 17.2 Patrols 17.3 Documentation 17.4 Observation 17.5 Environmental issues 17.6 Situational awareness</p>

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Day Three	<p>18 Crowd control 18.1 Human dynamics 18.2 Vulnerable persons 18.3 Evacuation plans</p> <p>19 Use of force 19.1 Local incidents 19.2 Dealing with violence. 19.3 Citizens arrests 19.4 Possible crime scene</p>	<p>20 Report writing 20.1 Required information. 20.2 Writing a report.</p> <p>21 Additional Training 21.1 What types of training 21.2 How to access training. 21.2 Requirements of role.</p>	<p>Recap of all modules</p> <p>Questions</p>	<p>Final multiple-choice test</p> <p>Papers marked and discussed with participant</p>