

Private Guard Refresher course

Date:

Venue:

Instructor:

<u>Day</u>	<u>Period 1</u>	<u>Period 2</u>	<u>Period 3</u>	<u>Period 4</u>
Day One	1 Introduction 1.1 Course overview 1.2 Competencies to be achieved 1.4 Objectives and aims 1.5 Introduction and legislation 1.6 Introduction to the security industry	2 Different types of security 2.1 3 Levels of physical security 3 Fire Prevention 3.1 Classes of fire 4. Terrorism – includes 2 videos 4.1 Global and local events 4.2 Security Video 4.3 Terrorism characteristics 5 Profiling 5.1 Threats 5.2 Stereotyping 5.3 Current security measures 5.4 Questioning techniques 5.5 Body language	6 Cyber Security 6.1 Recent attacks 6.2 Social Media 7 Communication skills 7.1 Communication problems 7.2 Handling difficult people 7.3 Conflict Management 7.4 Effective conflict management styles	8 Dealing with emergencies 8.1 Emergency classification 8.2 Response preparation 8.3 Guns 8.4 Video 8.4 Bombs and suspicious packages 8.5 Finding suspicious objects (5 C's) 8.6 Report writing 8.7 Calling 112

<u>Day</u>	<u>Period 1</u>	<u>Period 2</u>	<u>Period 3</u>	<u>Period 4</u>
Day Two	<p>1 Security Administration</p> <p>1.1 Documentation and records 1.2 Security breaches 1.4 Monitoring and control 1.5 Non-conformities</p> <p>2 Basic security procedures</p> <p>2.1 Duties and responsibilities 2.2 Patrols 2.3 Documentation 2.4 Observation 2.5 Environmental issues 2.6 Situational awareness</p>	<p>3 Crowd control</p> <p>3.1 Human dynamics 3.2 Vulnerable persons 3.3 Evacuation plans</p> <p>4 Use of force</p> <p>4.1 Local incidents 4.2 Dealing with violence 4.3 Citizens arrests 4.3 Possible crime scene</p>	<p>5 Searches</p> <p>5.1 Searching persons 5.2 Case studies 5.3 Diplomats 5.4 Searching vehicles 5.5 Searching equipment 5.6 Actions</p> <p>6 Drug/people smuggling</p> <p>6.1 Local case studies 6.2 Video</p>	<p>Final multiple-choice test</p> <p>Papers marked and discussed with participant</p>